We will do the following to track attendance at this event:
1. We will download a report from the webinar system that shows the log-in and log-off times for each webinar attendee to verify attendance prior to issuing a participation certificate to any attendee.
2. We will request that if there are multiple attendees from one log-in, then we will ask for the group to sign a sign in sheet and provide a scanned copy back to us.

We can also ask people to fill out the OESAC Roster Report form and scan it back to us as well.